## Quarterly Review of the Corporate Risk Register - June 2020

- 1. The aim of this report is to highlight the key risks and relevant changes to the risk profile/exposure of WSCC.
- 2. The heat map below shows the corporate risks and their current severity/RAG rating (low/medium/high).

|  | 67 | 60      |            | <sup>58</sup> <sub>39a</sub> 66<br>68 69<br>61<br>22 |
|--|----|---------|------------|--|
|  |    | 65<br>7 | 50 11<br>1 | 59   |
|  |    |         |            |  |
|  |    |         |            |  |
|  |    |         |            |  |

## LIKELIHOOD

- 3. During the preceding quarter there have been the following changes to the corporate risk register.
  - Corporate risk #7 Non-compliance and lack of standardisation in some systems and processes
    - Severity decreased from 16 to 12
    - Due to effects of ongoing mitigating actions
  - Corporate risk #22 Financial sustainability of council services
    - Severity increased from 20 to 25
    - Due to Covid-19 ramifications
  - Corporate risk #39a Cyber-Security

IMPACT

- Severity increased from 20 to 25
- o Increased external website access by staff
- Corporate risk #39b Data protection responsibilities
  - Severity decreased from 12 to 9
  - $\circ$   $\;$  Due to effects of ongoing mitigating actions
  - Risk now tolerated
- Corporate risk #58 Failure of social care provisions
  - Severity increased from 20 to 25
  - Due to Covid-19 ramifications
- Corporate risk #65 Corporate leadership, governance and culture
  - Severity decreased from 20 to 12
  - To reflect completed mitigating actions
- Corporate risk #67 Children's Trust diverting council resources
  - Severity decreased from 20 to 10
  - To reflect completed mitigating actions
  - Risk now tolerated
- 4. The following table summarises risks on the corporate risk register with the current severity graded above the tolerance threshold:

| Risk<br>No | Risk  | Score -<br>Prev Qtr | Score |
|------------|---|---------------------|-------|
| CR61       | Death/serious injury of a child (Council failing in their duty)                           | 25                  | 25    |
| CR66       | Lack of suitably qualified and experienced Approved Mental<br>Health Professionals (AMHP) | 25                  | 25    |
| CR68       | Covid-19 and risk to the delivery of WSCC's services                                      | 25                  | 25    |
| CR69       | Children's services will fail to deliver an acceptable provision to the community         | 25                  | 25    |
| CR39a      | Cyber-security  | 20                  | 25    |
| CR58       | Failure of social care provisions   | 20                  | 25    |
| CR22       | Financial sustainability  | 16                  | 25    |
| CR59       | Benefits from transformation are not realised   | 20                  | 20    |
| CR1        | No deal Brexit  | 16                  | 16    |
| CR11       | Recruit and retain staff  | 16                  | 16    |
| CR50       | Insufficient health & safety governance   | 16                  | 16    |

5. Operational Covid-19 risks are considered and managed within the services, either through the production of new risks or applying the ramifications to an existing risk and its assessment. In addition, corporate Covid-19 risks are captured and controlled by the councils Covid-19 response team. The Corporate Risk Manager presents a summary of risks by themes and workstreams to the Executive Leadership Team monthly for consideration.

|            |  |                    |  |                        | Ir | nitial         |          |       | Targe | et    |  |   |                          |  | Cur                  | rrent |                                |
|------------|--|--------------------|--|------------------------|----|----------------|----------|-------|-------|-------|--|---|--------------------------|--|----------------------|-------|--------------------------------|
| Risk<br>No | Risk Description   | Risk<br>Owner      | Risk Impact  | Date<br>Risk<br>Raised |    | Likelinoo<br>d |          | gy gy | . 5   | Score | Risk Control/Action  | Action Owner                              | Action<br>Target<br>Date | Risk Update  | I mpact<br>Likelihoo |       | Next<br>Risk<br>Review<br>Date |
|            | The government have eased Covid-19<br>lockdown restrictions and are allowing<br>all businesses to open, resulting in<br>increased footfall in the county. If   | Chief<br>Executive | <ol> <li>Failing to deliver statutory duties.</li> </ol>                         | Mar-20                 | 5  | 5 2            | 5 Trea   | t 5   | 3     |       | Review and update business continuity and degradation plans.   | CLT                                       | Ongoing                  | Business continuity plans to be reviewed.<br>conducted once recovery plan/framework<br>produced.   | 5                    | 4 2   | 0 Nov-20                       |
|            | there were to be <b>further waves of</b><br><b>the Covid-19</b> pandemic there is a<br>risk that services will be insufficiently<br>agile/flexible to respond to<br>government and PHE<br>guidelines/directives. |                    | 2. Negative reputational impact.   |                        |    |                |          |       |       |       | Sustained involvement and influence in<br>Local Resilience Forum (LRF) and Local<br>Health Resilience (LHRP) Partnerships<br>engagement. | Chief Executive                           | Ongoing                  | Outcomes to inform Tactical Management Group<br>(TMG) and Strategic Management Group (SMG)<br>for action.  |                      |       |                                |
|            |  |                    | 3. Residents don't receive support required.                                     |                        |    |                |          |       |       |       | Develop communications when required<br>to manage expectations of staff and<br>residents on WSCC response position.                      | Head of<br>Communications                 | Ongoing                  | Collaboration and agreement on services<br>provision messages with directorates and ELT<br>through current Covid-19 mechanisms (TMG and<br>SMG). |                      |       |                                |
|            |  |                    | 4. Insufficient budget/budget exceeded.  |                        |    |                |          |       |       |       | To continue to lobby government groups to influence funding decisions.   | Chief Executive                           | Ongoing                  |  |                      |       |                                |
|            |  |                    | 5. Increase risk to life.  |                        |    |                |          |       |       |       | IA to conduct review of lessons learned from 1st wave and communicate.   | Director of Finance<br>& Support Services | Sep-20                   |  |                      |       |                                |
|            |  |                    | 6. Information not shared appropriately.   |                        |    |                |          |       |       |       | Review Financial Implication of Covid-19.  | Director of Finance<br>& Support Services |                          | Reported regularly to ELT and Cabinet. BAU.<br>Closed Aug 20.  |                      |       |                                |
|            |  |                    |  |                        |    |                |          |       |       |       | Ensure management of specific Covid-19 risks to service areas.   | ELT                                       | Ongoing                  | TMG risk register has been produced and is<br>being reviewed daily. Escalation of risks to SMG<br>when necessary. <b>BAU. Closed Aug 20</b> .    |                      |       |                                |
|            | There is an increasing demand<br>placed on the senior officers due   |                    | 1. Outcomes for residents not delivered  | Aug-20                 | 4  | 3 1            | 2 Tolera | te 4  | 3     | 12    | Continue to monitor service resource impact.   | ELT                                       | Ongoing                  |  | 4                    | 3 1   | .2 Nov-20                      |
|            | to the ongoing threat of Covid-19 and<br>additional burdens due to devolved<br>responsibilities. This may lead to a  |                    | 2. Residents don't receive support<br>needed.                                    |                        |    |                |          |       |       |       | Provision of support to services when required.  | SMG                                       | Ongoing                  | Support requests raised through TMG and escalated to SMG if required.  |                      |       |                                |
|            | continued lack of capacity to deal<br>with directorate and organisational<br>issues, leading to poor decision  |                    | 3. Failing to deliver statutory duties.  |                        |    |                |          |       |       |       |  |   |                          |  |                      |       |                                |
|            | making.  |                    |  |                        |    |                |          |       |       |       |  |   |                          |  |                      |       |                                |
|            |  |                    |  |                        |    |                |          |       |       |       |  |   |                          |  |                      |       |                                |
|            | As part of the 'new normal' WSCC<br>staff will be expected to continue<br>to work from home (current   | Human              | 1. Increase in poor physical health of staff.                                    | Aug-20                 | 4  | 4 1            | 6 Trea   | t 4   | 2     |       | Mental health training and support (particularly for managers).  |   |                          | Stress Management Corporate Guidance and Employee Assistance Program.  | 4                    | 4 1   | .6 Nov-20                      |
|            | exceptions being areas of critical business that cannot function in this   | Q. Ora             | <ol> <li>Increase in poor mental health of staff.</li> </ol>                     |                        |    |                |          |       |       |       | Policy/protocol for requesting IT and<br>office furniture.   |   |                          |  |                      |       |                                |
|            | way and staff unable to work in a safe<br>environment at home). This may   |                    | <ol> <li>Increase in staff absence.</li> <li>Poor service delivery to</li> </ol> |                        |    |                |          |       |       |       | Policy for staff returning to work.<br>DSE assessments carried out and   |   |                          |  |                      |       |                                |
|            | adversely effect the mental and<br>physical wellbeing (and emotional<br>resilience) of staff which will lead to  |                    | residents.<br>5. Increase in number of claims and                                |                        |    |                |          |       |       |       | regularly reviewed.<br>Appropriate comms to ensure officers are  |   |                          | HSW messages being published regularly via<br>One Voice.   |                      |       |                                |
|            | an increase in absences and poor<br>service delivery to residents.   |                    | premiums.  |                        |    |                |          |       |       |       | equipped to support staff.   |   |                          |  |                      |       |                                |
|            |  |                    |  |                        |    |                |          |       |       |       |  |   |                          |  |                      |       |                                |
|            |  |                    |  |                        |    |                |          |       |       |       |  |   |                          |  |                      |       |                                |

|            |   |                                   |   |                        | I      | nitial         |       |                  | Та     | rget | :     |  |                                    |                          |   | Cu     | rren | t     |                                |
|------------|---|-----------------------------------|---|------------------------|--------|----------------|-------|------------------|--------|------|-------|--|------------------------------------|--------------------------|---|--------|------|-------|--------------------------------|
| Risk<br>No | Risk Description  | Risk<br>Owner                     | Risk Impact   | Date<br>Risk<br>Raised | Impact | Likelihoo<br>d | Score | Risk<br>Strategy | Impact | q    | Score | Risk Control/Action  | Action Owner                       | Action<br>Target<br>Date | Risk Update   | Impact | d    | Score | Next<br>Risk<br>Review<br>Date |
| CR1        | The impact of a <b>no deal Brexit</b> may result in service delivery issues in Council services.  | Chief<br>Executive                | 1. Uncertainty on staff available to deliver council services i.e. care workers.                            | Nov-17                 | 4      | 4 :            | 16    | Tolerate         | 4      | 4 :  |       | Regular meetings to review current national and organisational status.   | ELT                                |                          | Health Protection Team and Education Team to liaise weekly. Information communicated to SMG.  | 4      | 4    | 16    | Nov-20                         |
|            |   |                                   | 2. Uncertainty on local businesses.   |                        |        |                |       |                  |        |      |       | Brexit implications across all current<br>corporate risks is being carried out. The<br>Resilience and Emergency Team is<br>engaged in planning across the South<br>East. | Chief Executive                    | Ongoing                  | Gather data to inform impact of negotiations;<br>liaise with network to share information; work<br>with businesses to show ongoing commitment.<br>Directorates to collate data to be used for<br>analysis once Brexit is fully understood. Risk re-<br>assessed 6 monthly or in event of significant<br>Brexit statements.                    |        |      |       |                                |
|            |   |                                   | <ol> <li>Impact of growth projections.</li> <li>Supply chain uncertainty in contracts.</li> </ol>           |                        |        |                |       |                  |        |      |       |  |                                    |                          |   |        |      |       |                                |
| CR7        | inhibit effective performance and a culture of <b>non-compliance</b> and also   | Director of<br>Law &<br>Assurance | <ol> <li>Potential demand on resilience.</li> <li>Delayed decisions impede service<br/>delivery.</li> </ol> | Dec-19                 | 4      | 4 :            | 16    | Treat            | 2      | 2    |       | Module on political management and<br>systems for CLT and CMT to be<br>developed and provided.   | Director of Law &<br>Assurance     | Sep-20                   | In train.   | 4      | 3    | 12    | Sep-20                         |
|            | a lack of standardisation in some<br>systems and processes. Skills and<br>knowledge of systems inadequate and<br>excessive effort required for sound  |                                   | 2. Service improvement effort<br>impeded.   |                        |        |                |       |                  |        |      |       | Data on areas of non-compliance used to inform Directors to enforce compliance with standards.   | Director of Law &<br>Assurance     | Ongoing                  | Further draft AGS to July RAAC (endorsed in Mar)  |        |      |       |                                |
|            | decisions and outcomes.   |                                   | 3. Resources misapplied - poor VFM.   |                        |        |                |       |                  |        |      |       | Systems and processes to be simplified<br>and guidance for specific procedures to<br>be refreshed with output from<br>Governance review (CR65).                          | Head of<br>Democratic<br>Services  | Jul-20                   | Report to Governance Committee 6 July.  |        |      |       |                                |
|            |   |                                   | 4. Complaints and claims.   |                        |        |                |       |                  |        |      |       | Regular compliance monitoring and<br>active corporate support when non-<br>compliance happens to establish better<br>practice.   | Director of Law &<br>Assurance     | Ongoing                  | Discussed as part of Audit planning. Review of information generated. TK to engage audit to determine output.   |        |      |       |                                |
|            |   |                                   | 5. Censure by external inspection.  |                        |        |                |       |                  |        |      |       | Audit plan focussing reviews on key<br>corporate support systems to identify key<br>areas in need of improvement.  |                                    | Ongoing                  | Discussed as part of Audit planning. Review of information generated. TK to engage audit to determine output.   |        |      |       |                                |
| CR11       | Due to recent reports into service<br>operations and senior leadership<br>instability, there is a risk that the<br>Council will not be seen as an<br>attractive place to work by current<br>and potential employees. This will<br>result in problems <b>recruiting and</b><br><b>retaining staff</b> in key skills areas. |                                   | 1. Over-reliance on interim and agency staff.   | Mar-17                 | 4      | 5 2            | 20    | Treat            | 4      | 3    |       | Simplifying processes for recruiting and<br>engaging with potential applicants for<br>hard to fill posts.  | Head of Res Org<br>Dev & Talent    | Sep-20                   | Partially completed. Recruiter licences for Linked-<br>in and Reed purchased and being used to source<br>candidates/reach out to candidates directly.<br>"Engage" module to go live by Sept 20.<br>Recruitment campaign pages launched for<br>Children's Social Care, Adults Social Care,<br>Occupational Therapy, Educational Psychologists. | 4      | 4    | 16    | Aug-20                         |
|            |   |                                   | 2. Lack of corporate memory.  |                        |        |                |       |                  |        |      |       | Provision of clear financial support for recruitment and retention policy and provisions procedures.   | Head of Specialist<br>HR Services  | Jun-20                   | Partially Completed. Social workers recruitment<br>and retention package in place for 2019. 2020<br>offer currently under review. Corporate<br>relocation package drafted and waiting for ELT<br>sign off. Sustainable Social Worker Pay Model<br>signed off by ELT Aug 2020.   |        |      |       |                                |
|            |   |                                   | <ol> <li>Inadequate pace/speed of<br/>delivery.</li> </ol>  |                        |        |                |       |                  |        |      |       | Application of policy and provisions for various hard to fill posts.   | Head of HR Bus Ptr<br>& Org Change | Ongoing                  | Use of R&R package to recruit children's social<br>workers. Relocation support for hard to fill roles<br>awaiting sign off by ELT. Use of apprenticeships<br>to build talent pipelines e.g. social worker,<br>occupational therapist, management<br>programmes.   |        |      |       |                                |
|            |   |                                   | 4. Low staff morale and performance.  |                        |        |                |       |                  |        |      |       | Produce Directorate Workforce Strategies to identify skills, capacity and capability requirements.   | Head of HR Bus Ptr<br>& Org Change | Sep-20                   |   |        |      |       |                                |
|            |   |                                   |   |                        |        |                |       |                  |        |      |       | Development of comprehensive employee value proposition.   | Head of Res Org<br>Dev & Talent    |                          | Part of People Framework Action Plan.   |        |      |       |                                |
|            |   |                                   |   |                        |        |                |       |                  |        |      |       | Longer term strategies for addressing<br>recruitment issues e.g. apprenticeships,<br>growing our own.  | Head of Res Org<br>Dev & Talent    | Ongoing                  | 3 year plans in place for apprenticeships<br>(currently being refreshed). LGA consultancy<br>engaged with; recommendations received.<br>Continuing programme of marketing and<br>awareness raising.   |        |      |       |                                |

|            |  |               |   |                        | Init                 | tial       |            |            |         | rge |  |   |                          |  | Curre                | ent        |                                |
|------------|--|---------------|---|------------------------|----------------------|------------|------------|------------|---------|-----|--|---|--------------------------|--|----------------------|------------|--------------------------------|
| Risk<br>No | Risk Description   | Risk<br>Owner | Risk Impact   | Date<br>Risk<br>Raised | I mpact<br>Likelihoo | d<br>Score | Ri<br>Stra | sk<br>tegy | I mpact | d   | Risk Control/Action  | Action Owner                              | Action<br>Target<br>Date | Risk Update  | I mpact<br>Likelihoo | d<br>Score | Next<br>Risk<br>Review<br>Date |
| CR22       | The <b>financial sustainability of</b><br><b>council services</b> is at risk due to<br>uncertain funding from central<br>government and/or failure to make   |               | 1. Insufficient government funding to deliver services.   | Mar-17                 | 4 4                  | 4 16       | 6 Tr       |            |         |     | 12 Pursue additional savings options to help close the budget gap.   | Director of Finance<br>& Support Services | Ongoing                  |  |                      |            | 5 Aug-20                       |
|            | the required decisions to ensure the<br>budget is balanced. This has been<br>compounded further with the Covid-<br>19 crisis, and the recent Ofsted and<br>HMIC FRS reports.   |               | 2. Adverse effect on reserves/balanced budget.  |                        |                      |            |            |            |         |     | Request additional funding from the relevant government departments to help deal with service improvement in Children's and Fire and Rescue.                                       | Director of Finance<br>& Support Services | Ongoing                  |  |                      |            |                                |
|            |  |               | <ol> <li>Reputational impact through<br/>reduction of service quality.</li> </ol>   |                        |                      |            |            |            |         |     | Monitor the use of additional funds made available to improve service delivery.  | Director of Finance<br>& Support Services | Ongoing                  |  |                      |            |                                |
|            |  |               | <ol> <li>Increased liability of service<br/>delivery, transferred by external<br/>partners due to funding restrictions<br/>i.e. supporting homelessness.</li> </ol> |                        |                      |            |            |            |         |     | To continue to lobby government groups to influence funding decisions.   | Chief Executive                           | Ongoing                  |  |                      |            |                                |
|            |  |               | 5. Additional unexpected service<br>and cost pressures from savings<br>decisions.   |                        |                      |            |            |            |         |     | Financial impacts arising from the Covid-<br>19 national emergency need to be<br>reflected and addressed within the TMP<br>and MTFS as appropriate.                                | Director of Finance<br>& Support Services | Ongoing                  |  |                      |            |                                |
|            |  |               | 6. Financial implications for both 2020/21 and the medium term arising from the national emergency circumstances associated with Covid-19.                          |                        |                      |            |            |            |         |     | Financial implications will be monitored<br>and reported separately. Government<br>has provided additional funding to<br>support the local response.                               | Director of Finance<br>& Support Services | Ongoing                  |  |                      |            |                                |
| CR39a      | As a result of staff accessing unsafe<br>links from external sources and<br>unauthorised/insecure website<br>browsing, the Council's systems will<br>be subjected to a <b>Cyber-Security</b><br>attack leading to a loss of data or<br>system failure. |               | 1. The Council suffers significant financial loss or cost.  | Mar-17                 | 4                    | 5 20       | 0 Tr       | eat        | 4       | 4   | 16 Improve staff awareness of personal &<br>business information security practices &<br>identification of cyber-security issues.<br>Continued actions due to evolving<br>threats. | Head of IT                                | Ongoing                  | Role specific training delivered to children's<br>services due to analysis of breach data received.<br>Regular comms distributed to all staff. Included<br>as annual refresher. Interim course to<br>communicate essential/key information as soon<br>as possible. Password review completed.<br>Phishing emails sent out and responses<br>evaluated. Follow up exercise completed April<br>'19. New awareness campaign being developed. | 55                   | 25         | 5 Aug-20                       |
|            |  |               | 2. The Council's reputation is damaged.   |                        |                      |            |            |            |         |     | Maintain IG Toolkit (NHS) & Public<br>Service Network security accreditations.   | Head of IT                                | Ongoing                  | Joint submission to NHS Digital in the 2019<br>assessment by the Data Protection Team; to<br>cover ensure IGTK incorporates Information<br>Security, along with Info Governance. PSN<br>accreditation submitted.   |                      |            |                                |
|            |  |               | 3. Resident's trust in the Council is undermined.   |                        |                      |            |            |            |         |     | Conduct tests including penetration, DR and social engineering. (conducted 6 monthly)  | Head of IT                                | Ongoing                  | Password review completed. Phishing emails<br>sent out and responses evaluated. Follow up<br>exercise completed April '19. New awareness<br>campaign being developed. IT Health check<br>undertaken with observations to be addressed.   |                      |            |                                |
|            |  |               | 4. Partners will not share data or information with the Council.  |                        |                      |            |            |            |         |     | Ensure that cyber-attack is identified<br>early, that reporting & monitoring is<br>effective, and recovery can be prompt.  | Head of IT                                |                          | Full audit not carried out by IA 2019. Instead a<br>full review took place in May 2019 of progress<br>against actions from the 2018 audit. Ethical<br>Hacker training being carried out. Review of<br>advanced threat management solution.   |                      |            |                                |
|            |  |               | 5. Punitive penalties are made on the Council.  |                        |                      |            |            |            |         |     | Provide capacity & capability to align<br>with National Cyber-Security centre<br>recommendations.  | Head of IT                                | Ongoing                  | Maintain watching brief for updated guidance<br>notes. WSCC has formally joined SE Warning<br>Advice and Reporting Point (WARP).   |                      |            |                                |
|            |  |               |   |                        |                      |            |            |            |         |     | Test the effectiveness of DPIA for<br>software systems deployed after 25 May   | Head of IT                                | Ongoing                  | To be conducted annually.  | 1                    |            |                                |
|            |  |               |   |                        |                      |            |            |            |         |     | Adopt ISO27001 (Information Security<br>Management) aligned process &<br>practices.  | Head of IT                                | Ongoing                  |  |                      |            |                                |

|            |   |                    |  |                        | In                    | itial |                  | Т      | arge           | et  |             |                                |                          |  | Cur                  | rent |                                |    |
|------------|---|--------------------|--|------------------------|-----------------------|-------|------------------|--------|----------------|---|-------------|--------------------------------|--------------------------|--|----------------------|------|--------------------------------|----|
| Risk<br>No | Risk Description  | Risk<br>Owner      | Risk Impact  | Date<br>Risk<br>Raised | I mpact<br>I ikelihoo | Score | Risk<br>Strategy | Impact | Likelihoo<br>d | Risk Control/Act  | ion         | Action Owner                   | Action<br>Target<br>Date | Risk Update  | I mpact<br>Likelihoo | p    | Next<br>Risk<br>Review<br>Date | w  |
| CR39b      | Data protection responsibilities.<br>The Council is a Data Controller and   | Law &              | 1. Individuals or groups come to harm.                           | Mar-17                 | 4                     | 5 20  | 0 Tolerate       | 3      | 3              | 9 Test the effectiveness of DP  | Α.          | Head of IT                     | Ongoing                  | To be conducted annually.  | 3                    |      | 9 Sep-2                        | .0 |
|            | has obligations and responsibilities<br>arising from that role. Council needs<br>resources, skills, knowledge, systems<br>and procedures to ensure<br><b>obligations</b> are met.                               | Assurance          | 2. The Council's reputation is damaged.                          |                        |                       |       |                  |        |                | Maintain IG Toolkit (NHS) &<br>Service Network security acc   |             | Head of IT                     |                          | Joint submission to NHS Digital in 2019<br>assessment by the Data Protection Team; to<br>ensure IGTK incorporates Information Security,<br>with Information Governance. PSN accreditation<br>submitted.  |                      |      |                                |    |
|            |   |                    | 3. Resident's trust in the Council is undermined.                |                        |                       |       |                  |        |                | Undertake Data Privacy Imp.<br>Assessments (DPIA) when so<br>processes change and carry<br>actions.                       | ystems or   | Director of Law &<br>Assurance | Ongoing                  | Processes settled. Most impact assessments completed. DPIA to be conducted annually.   |                      |      |                                |    |
|            |   |                    | 4. Partners will not share data or information with the Council. |                        |                       |       |                  |        |                | Enable safe data sharing, ind<br>appropriate data standards &<br>anonymization techniques.                                |             | Head of IT                     | Ongoing                  | As part of GDPR reviews of existing arrangements.  |                      |      |                                |    |
|            |   |                    | 5. Punitive penalties are made on the Council.                   |                        |                       |       |                  |        |                | Ensure the skills and knowle<br>available to support Caldicot<br>ASC.   |             | Head of Data<br>Protection     | Ongoing                  |  |                      |      |                                |    |
|            |   |                    |  |                        |                       |       |                  |        |                | Adopt ISO27001 (Informatio<br>Management) aligned proces<br>practices.  |             | Head of IT                     | Ongoing                  |  |                      |      |                                |    |
|            |   |                    |  |                        |                       |       |                  |        |                | Review IT systems implement<br>25 May 2018 to confirm com-<br>updated regulations.  |             | Director of Law &<br>Assurance | Ongoing                  | IT to identify applicable systems and provide support in resolving any risks of non-compliance.  |                      |      |                                |    |
| CR50       | WSCC are responsible for ensuring<br>the HS&W of its staff and residents.<br>There is a risk that if there is a <b>lack</b>   | Human<br>Resources | 1. Increase risk of harm to employees, public and contractors.   | Mar-17                 | 4                     | 5 20  | 0 Treat          | 4      | 3              | 12 Purchase, develop and introd<br>interactive online H&S servic<br>tool.   |             | Health and Safety<br>Manager   | Jun-20                   |  | 4                    | 4 1  | 16 Aug-2                       | 0  |
|            | of H&S awareness and<br>accountability by directorates to<br>capture and communicate in<br>accordance with Council governance<br>arrangements, it will lead to a serious<br>health & safety incident occurring. | & Org<br>Change    | 2. Increase number of claims and premiums.                       |                        |                       |       |                  |        |                | Conduct a training needs and<br>produce gap analysis to under<br>requirements and produce so<br>courses as a consequence. | erstand     | Health and Safety<br>Manager   |                          | Partially completed. Fire Warden training and<br>H&S eLearning included in annual refresher<br>training from 1 Feb 19. TNA produced with suite<br>of courses required identified. Courses to be<br>commissioned include bespoke modules for<br>induction & asbestos awareness. |                      |      |                                |    |
|            |   |                    | 3. Adverse reputational impact to Council.                       |                        |                       |       |                  |        |                | Incorporate HS&W informati<br>current performance dashbo  |             | Health and Safety<br>Manager   |                          | Dashboard to capture details on sickness,<br>absence and H&S. H&S data currently collated<br>relates to RIDDOR and NON-RIDDOR incidents.   |                      |      |                                |    |
|            |   |                    | 4. Increase in staff absence.                                    |                        |                       |       |                  |        |                | Carry out a Health at Work r<br>assessment.   | needs       | Health and Safety<br>Manager   |                          | Strategic Health & Wellbeing Strategy and Action<br>Plan being developed. (led by Public Health).  |                      |      |                                |    |
|            |   |                    |  | 1                      |                       |       |                  |        |                | Regular engagement with ot<br>best practice and lessons lea   |             | Health and Safety<br>Manager   | Ongoing                  |  |                      |      |                                |    |
|            |   |                    |  | ]                      |                       |       |                  |        |                | Develop and introduce a mo<br>comprehensive risk profile a<br>front line service based audi                               | pproach and | Health and Safety<br>Manager   | Ongoing                  |  |                      |      |                                |    |

|                            |   |               |  |                        | Initi                | -     |                  | Tar                  | -          |   |   |                          |  | Curr                 | ent        | _   |
|----------------------------|---|---------------|--|------------------------|----------------------|-------|------------------|----------------------|------------|---|---|--------------------------|--|----------------------|------------|-----|
|                            | <b>Risk Description</b>   | Risk<br>Owner | Risk Impact  | Date<br>Risk<br>Raised | I mpact<br>Likelihoo | Score | Risk<br>Strategy | I mpact<br>Likelihoo | d<br>Score | Risk Control/Action   | Action Owner                              | Action<br>Target<br>Date | Risk Update  | I mpact<br>Likelihoo | d<br>Score |     |
| s<br>r<br>a<br>t<br>r<br>a | if there were to be a <b>failure of</b><br>social care provisions there is a<br>risk that both WSCC funded residents<br>and self-funding residents are not<br>being properly cared for; which may<br>result in death or injury to individuals<br>and significant reputational harm to<br>the council. | Director of   | <ol> <li>Potential that people will come to<br/>harm and Council will be unable to<br/>ensure statutory safeguarding duty.</li> </ol>                      | Sep-18                 | 5 5                  | 25    | Treat            | 3 3                  | 3 9        | Consideration of opportunities to provide<br>services in house to enable contingency<br>for provider failure.   | Cx Lead                                   | Sep-20                   | Cost identified for in house provision significant<br>and not therefore progressed further at this<br>stage. Exploring other options for emergency<br>provision. Waiver completed to source<br>emergency care through agency providers as<br>part of Covid-19 planning. Awaiting agreement<br>of terms and conditions with providers prior to<br>implementing. | 5 5                  | 5 25       | ;   |
|                            |   |               | <ol> <li>CQC action against service<br/>provider which could lead to<br/>establishment closure at short<br/>notice.</li> </ol>                             |                        |                      |       |                  |                      |            | Collection of market information on<br>Firefly. Analysis of information and<br>appropriate level of quality assurance<br>response.  | Head of Contracts<br>& Performance        | Ongoing                  | Information used to support emergency planning and inform quality processes.   |                      |            |     |
|                            |   |               | 3. Financial implication of cost of reprovision following closure of services.   | -                      |                      |       |                  |                      |            | Scoping and implementation of a multi agency failure prevention team.   | Joint Strategic<br>Director of Cx         |                          | Agreement was made in October 2019 with the<br>CCG Chief Nurse to proceed with the joint<br>programme. Workshop took place Dec 19 with<br>agreement on the need for a joint residential/<br>nursing contract, exploration of income<br>generation opportunities and potential of<br>increased offer to providers who agree to<br>managed rates.                |                      |            |     |
|                            |   |               | <ol> <li>Reduced capacity in the market<br/>as a result of failure of provision.</li> </ol>  |                        |                      |       |                  |                      |            | Financial analysis of high risk provision -<br>due diligence checks.  | Head of Contracts<br>& Performance        | Ongoing                  | Working with strategic contracts to identify key providers for more regular financial checks.  |                      |            |     |
|                            |   |               | 5. Delayed Transfer of Care (DTOC).  |                        |                      |       |                  |                      |            | Development and embedding of multi<br>agency Quality, Safeguarding and<br>Improvement Group, Strategic Provider<br>Concerns meeting and mechanisms to<br>focus on specific providers where<br>concerns arise. | Head of<br>Safeguarding and<br>Quality    | Ongoing                  | QSIG established. Working towards embedding<br>these mechanisms and confirming benefit in<br>terms of preventative focus.  |                      |            |     |
|                            |   |               | 6. Non-compliance with Care Act.   |                        |                      |       |                  |                      |            | In the event of an incident, ensure the consistent implementation of Emergency Response Plans, including a full de-brief and lessons learned.   | Head of Adult<br>Operations               | Ongoing                  | Emergency plans in place for residential services<br>and Domiciliary Care provision. Continue to<br>work with RET to ensure process is robust and<br>reflects learning from incidences.  |                      |            |     |
|                            |   |               | 7. Reputational impact. Public<br>perception of the council being<br>willing to accept poor standards of<br>care. Low public confidence in social<br>care. |                        |                      |       |                  |                      |            | Capacity Action plans for residential and<br>non residential services to focus on long<br>and short term actions to improve<br>capacity to support potential<br>contingencies.                                | Cx Lead                                   |                          | Number of people awaiting care is captured<br>within daily performance management<br>information which provides an indication on<br>capacity, whilst wider updates on the action<br>plan are paused during Covid-19 in light of other<br>priorities.   |                      |            |     |
| r<br>t<br>a                | Benefits from transformation are<br>not realised within projected<br>imescales because of a lack of robust<br>and effective portfolio governance  | Finance &     | 1. Financial pressures through non-<br>delivery of savings.  | Nov-17                 | 4 4                  | 16    | Treat            | 3 3                  | 3 9        | Review current programme to ensure<br>robust project and programme plans are<br>developed to implement changes and<br>savings.  | Director of Finance<br>& Support Services | 5 5                      | Review completed in time for new financial year,<br>however due to Covid-19 plans and established<br>working methods may need changing.  | 4 5                  | 5 20       | ) ( |
|                            | adversely impacting on in-year<br>budget pressures.   |               | 2. Failure to improve customer services.   |                        |                      |       |                  |                      |            | Develop effective benefits tracking process.  | Director of Finance<br>& Support Services | Ongoing                  | Process completed and approved in time for new financial year, however due to Covid-19 this process may need changing.   |                      |            |     |
|                            |   |               | 3. Inefficient and ineffective business processes.   |                        |                      |       |                  |                      |            | Develop detailed programmes in<br>collaboration with Directors to deliver<br>required changes.  | Director of Finance<br>& Support Services | Ongoing                  | Engagement conducted and programmes agreed<br>in time for new financial year, however due to<br>Covid-19 plans and governance arrangements<br>may need changing.   |                      |            |     |
|                            |   |               | <ol> <li>Failure to deliver required<br/>cultural changes.</li> </ol>  |                        |                      |       |                  |                      |            |   |   |                          |  |                      |            |     |

| Risk<br>No | Risk Description  | Risk<br>Owner         | Risk Impact  | Date<br>Risk<br>Raised | Impact |     |        |      |   | o<br>o<br>u<br>u<br>u<br>u |   | Action Owner   | Action<br>Target<br>Date | Risk Update  | Impact | Likelihoo<br>d | อ Review<br>So Date |
|------------|---|-----------------------|--|------------------------|--------|-----|--------|------|---|----------------------------|---|--|--------------------------|--|--------|----------------|---------------------|
| CR60       | There is a risk of failing to deliver the<br>HMIC FRS improvement plan,<br>leading to an adverse affect on<br>service delivery; which may result in<br>failing any subsequent inspection.                         | Chief Fire<br>Officer | 1. Reputational damage.  | Apr-19                 | 5      | 4 2 | 0 Tre  | at   | 5 | 2                          | 10 Ensure robust project and programme<br>governance in place and monitor<br>delivery.  | Chief Fire Officer   | Ongoing                  | During the revisit, the HMIC FRS Advisory Board<br>praised the project and programme plans, and<br>PMO governance. They also reported tangible<br>improvements of preventative and protective<br>measures. Further praise was received<br>regarding the accelerated pace of mitigating the<br>risk to public safety. | 5      | 3              | 15 Nov-20           |
|            |   |                       | <ol> <li>Corporate Governance Inspection.</li> <li>Legal implications of not<br/>delivering statutory services.</li> <li>Increased risk harm.</li> </ol> |                        |        |     |        |      |   |                            |   |  |                          |  | -      |                |                     |
| CR61       | A 'serious incident' occurs resulting in<br>the <b>death or serious injury of a</b><br><b>child</b> where the Council is found to<br>have failed in their duty to safeguard,<br>prevent or protect the child from | Director of           | 1. The Council would have let<br>children down and as a result our<br>reputation and credibility would be<br>significantly damaged.                      | Jun-19                 | 5      | 5 2 | 5 Tre  | at   | 5 | 2                          | 10 Implement Practice Improvement Plan<br>(PIP).  | Executive Director<br>of Children, Young<br>People and<br>Learning | Ongoing                  | PIP currently being refreshed after 5 months progress of successful delivery.  | 5      | 5              | 25 Sep-20           |
|            | harm.   | Learning              | <ol> <li>Subject to investigation and<br/>further legal action taken against<br/>the Council.</li> </ol>   |                        |        |     |        |      |   |                            | Provide proactive improvement support<br>to services to assure effective<br>safeguarding practices.                                 | Executive Director<br>of Children, Young<br>People and<br>Learning | Ongoing                  | Specialist provider commissioned to support<br>social workers in Children Looked After Service<br>and Family, Support and Protection Service (in<br>place by April 2020).  |        |                |                     |
|            |   |                       | <ol> <li>Immediate inspection and<br/>Government intervention.</li> </ol>  |                        |        |     |        |      |   |                            |   |  |                          |  |        |                |                     |
| CR65       | The review of corporate leadership, governance and culture  | Chief<br>Executive    | 1. Service failure.  | Dec-19                 | 5      | 4 2 | 0 Tre  | at   | 3 | 2                          | 6 Completion of improvement plan scoping phase.   | Chief Executive  | Jul-20                   | (See CR7).   | 4      | 3              | 12 Sep-20           |
|            | recommended in the Children's<br>Commissioner's report is not fully   |                       | 2. External intervention.  |                        |        |     |        |      |   |                            | Develop plan to stabilise senior<br>leadership team.  | Chief Executive  | Sep-20                   | Identifying actions to reduce risk of senior leadership churn.   |        |                |                     |
|            | undertaken or effectively<br>implemented leading to a lack of<br>necessary improvement and further<br>service failures or external<br>intervention.   |                       | 3. Poor value for money.   |                        |        |     |        |      |   |                            | Engage with external partners (including<br>LGA) to scope and deliver Leadership<br>development for Cabinet and Senior<br>Officers. | Director of Law &<br>Assurance                                     | Jan-21                   | Scoping underway with LGA and external partners. Member Development Plan approved by Governance Committee June 20.   |        |                |                     |
|            |   |                       |  | •                      |        |     |        |      |   |                            | Implementation of governance changes as approved by Council (17.12.19).   | Director of Law &<br>Assurance                                     | Apr-21                   | Those for immediate implementation are complete. Others scheduled to meet Councils decision.   |        |                |                     |
| CR66       | Due to a lack of suitably qualified<br>and experienced Approved Mental<br>Health Professionals (AMHP) there<br>is a risk that the Council will not carry  | Director of           |  | Jan-20                 | 5      | 5 2 | 5 Tre  | at   | 5 | 2                          | 10 Full policy and process review.  | Head of MH<br>Improvement  | Jul-20                   | Rapid Improvement Operational Plan.  | 5      | 5              | 25 Sep-20           |
|            | out their statutory role under the<br>Mental Health Act 1983 (amended<br>2007) due to being unable to meet<br>the demand for mental health  |                       | <ol> <li>WSCC subjected to legal action<br/>on behalf of customer or through<br/>employment tribunal.</li> </ol>   |                        |        |     |        |      |   |                            | Business Case to be produced for dedicated Hub and Spoke AMHP service.  | Head of Adult<br>Operations  | Jul-20                   | Interim post recruited.  |        |                |                     |
|            | assessments.  |                       | <ol> <li>Wider impact on health and social<br/>care system through delays in<br/>carrying out assessments.</li> </ol>                                    |                        |        |     |        |      |   |                            |   |  |                          |  |        |                |                     |
| CR67       | The project to set up a company<br>(known as a <b>Children's Trust</b> ) to<br>provide children's services on behalf<br>of WSCC significantly <b>diverts</b>  | Chief<br>Executive    | 1. Progress of children's services<br>improvement is slowed or limited by<br>splitting of resources and energy.  | Feb-20                 | 5      | 5 2 | 5 Tole | rate | 5 | 2                          | 10  |  |                          |  | 5      | 2              | 10 Sep-20           |
|            | <b>council resources</b> (capacity and<br>capability) from core service delivery,<br>to focussing on improving the quality  |                       | <ol> <li>Delivery of Council services<br/>interrupted/impacted.</li> </ol>   |                        |        |     |        |      |   |                            |   |  |                          |  |        |                |                     |
|            | of children's services.   |                       | 3. Impact on Corporate<br>improvement.   | ]                      |        |     |        |      |   |                            |   |  |                          |  |        |                |                     |

| Risk<br>No | Risk Description  | Risk<br>Owner | Risk Impact   | Date<br>Risk<br>Raised | pact | rikelihoo<br>d | e Risk<br>og Strate | t   | Targe<br>ooqijeyi<br>Likelihoo | e  | Risk Control/Action   | Action Owner   | Action<br>Target<br>Date | Risk Update  | I mpact |     | Score | Next<br>Risk<br>Review<br>Date |
|------------|---|---------------|---|------------------------|------|----------------|---------------------|-----|--------------------------------|----|---|--|--------------------------|--|---------|-----|-------|--------------------------------|
|            | If the council fail to make the<br>necessary improvements to progress<br>from the previous 'inadequate' rating,<br>there is a risk that children's<br>services will fail to deliver an<br>acceptable provision to the | Director of   | 1. A child is exposed to dangers<br>which could cause harm.   | Mar-20                 | 5    | 5 2            | 25 Treat            | t 5 | 5 4                            | 20 | Deliver Children First Improvement Plan.  | Senior<br>Improvement Lead   | Ongoing                  | The Children First Improvement Plan has been<br>developed to incorporate three key pillars to<br>ensure an improved level of service: Pillar 1 -<br>Everyone knows 'what good looks like'; Pillar 2:<br>Making it easier; Pillar 3 : Working together. | 5       | 5 2 | 25    | Sep-20                         |
|            | community.  |               | <ol> <li>2. Significant reputational damage.</li> <li>3. Reduced confidence by residents<br/>in the Councils ability to run<br/>children's services.</li> <li>4. Legal implications through non-<br/>compliance or negligence.</li> </ol> | -                      |      |                |                     |     |                                |    | Continue to work with Hants CC as a<br>partner in practice to improve the<br>breadth of children's service. | Executive Director<br>of Children, Young<br>People and<br>Learning |                          | Steering group established to report progress of<br>the 9 workstreams into Improvement Board.<br>Hants CC continue to provide support to<br>implement the 3 pillars as a partner in practice.  | -       |     |       |                                |